

Marine Garden Apartments

c/o 399 Monmouth Street
East Windsor, NJ 08520
609-944-4020

APPLICATION APPROVAL PROCESS

1. Submit your completed application in person at one of our drop off locations listed below. Primary applicant must be 18 years of age or older. Additionally, all applicants over the age of 18 must complete an application.
2. Your application paperwork must include all of the following:
 - Rental Application Form (completed and signed)
 - Release of Credit and Criminal Information Form (completed and signed)
 - Copies of 2 Forms of ID: Driver's License, Passport, Social Security Card, or Birth Certificate (copy services available at drop off locations)
 - Proof of income (2 recent paystubs or letter from new employer)
 - **\$50 non-refundable application fee for each applicant over 18 years of age**
 - Additional information may be requested
3. A **\$250 holding fee** is required with your application if you wish to hold a specific apartment while your application is being processed. This fee is non-refundable 5 days after application approval and will be applied toward your first full month's rent payment. The fee may be paid either by money order or certified check made payable to Marine Gardens.
4. A **security deposit** equivalent to one full month's rent is required within 5 days after approval. The security deposit may be paid either by money order or certified check made payable to Marine Gardens.
5. A **\$60 certificate of occupancy fee** is required at lease signing. The fee must be paid by money order, payable to the Township of Long Branch.

PET FEES

A one-time **\$250 non-refundable pet fee (for each pet)** is required with your security deposit payment. An additional pet rent of **\$25/month per pet** will be added to your monthly rent payments.

Restrictions: No more than 2 pets are permitted per apartment. Acceptable pets are cats or dogs weighing no more than 25 pounds each. Prohibited dog breeds are German Shepherd, Doberman, Rottweiler and Pit Bull. The following pets are also restricted: monkeys, birds, ferrets, snakes, rabbits, livestock, reptiles. Please contact us with any questions.

APPLICATION DROP-OFF LOCATIONS

Holiday Inn Express West Long Branch

Ask the front desk for assistance
294 Highway 36 East
West Long Branch, NJ 07764

Ask for Scott Tajfel

399 Monmouth Street
East Windsor, NJ 08520

Holiday Inn East Windsor